



MALAWI SECONDARY SCHOOL HEADTEACHERS ASSOCIATION

Central East Education Division Chapter

Malawi Secondary School Headteachers Association (MASSHA) is a professional body of serving head teachers in public and grant aided Secondary Schools in partnership with Ministry of Education, Science and Technology and other stakeholders to promote professionalism and quality education in Malawi. CEED – MASSHA is a chapter of MASSHA in Central East Education Division. Central East Education Division comprises five districts namely Kasungu, Dowa, Ntchisi, Nkhotakota and Salima.

CURRENT OFFICE BEARERS OF CEED – MASSHA

Name of Officer	Position in CEED-MASSHA	INSTITUTION
A. Bwanthi	Chairperson	Chayamba Secondary School
G. Mfumuchaje	Vice Chairperson	Matenje CDSS
A. Neba	Secretary	Mvera CDSS
R.M. Banda	Treasurer	Dowa Secondary School
L.E. Dannayo	Publicity Secretary	M'mboma Secondary School
Sr Teleza Mfunne	Vice Secretary	Nkhamenya Girls Sec School
F.A. Phiri	Committee Member	Walemera Secondary School
M. Bandawe	Committee Member	Mawiri CDSS
L. Mbalati	Committee Member	Nkhotakota Secondary School



Current office bearers of CEED-MASSHA

OUR MISSION

To promote professionalism and quality education in the Central East Education Division in Malawi.

OUR VISION

To be an agent for improved management and governance for quality education in Secondary Schools in the Central East Education Division.

OUR MANDATE

To promote professionalism regardless of gender and any discriminatory characteristics in Secondary Schools in Central East Education Division.

OUR MOTTO

OUR OBJECTIVES

- (i) To equip Head teachers with sound managerial skills to attract public trust.
- (ii) To promote skills of self- reliance in our schools.
- (iii) To prepare a child to be competent and productive Secondary School graduate.
- (iv) To instill innovative skills in both teachers and learners.

OUR CORE VALUES

Our core values include the following:

PROFESSIONALISM

CEED- MASSHA is an association of professionals committed to the provision of quality education and establishment of participatory governance systems in secondary schools in partnership with all stakeholders in education. We are geared to equip our members with relevant skills, attitudes and knowledge to achieve the desired outcomes in the education system.

INTEGRITY

CEED – MASSHA values integrity as the guiding principle in all our undertakings. As a grouping, will ensure that transparency and accountability prevail in all our management systems and programmes.

EQUITY

As an association we serve and treat all members and stakeholders fairly irrespective of their racial, gender, cultural, political, religious, ethnic or geographical backgrounds and affiliations according to National Education Sector Plan (NESP). We therefore condemn discrimination of any other nature.

INNOVATION

We advocate for creativity and imaginative solutions to encounter the challenges we face in our daily endeavors.

COLLABORATION

We are a united team drawn from the five districts of CEED committed to positive change in the management of secondary schools in CEED.

PARTNERSHIP

CEED- MASSHA will work with partners and all stakeholders whose objectives are geared towards promoting ways of improving quality education. We will proactively engage the corporate bodies, government institutions, Non- Governmental Organizations and International Aid Agencies in pursuit of our Vision and Mission.

GUIDELINES / CONSTITUTION

1. The organization is open to every head teacher of a public Secondary School and grant aided Secondary School in CEED so long as he / she subscribes to the values of the group.
2. Every member shall be required to sign an agreement form to show commitment.
3. Every member shall be required to pay an annual subscription fee of K2,500 subject to change.
4. Each executive member shall pay annual subscription fees of K10,000.
5. Each Secondary School shall be required to give annual contribution fee of K5,000 subject to be reviewed.
6. Every public and grant aided Secondary School in CEED is automatically a member of CEED – MASSHA.
7. CEED- MASSHA is a non – partisan association whose main objectives are purely professional.

8. Any member who conducts himself or herself contrary to the core values of the association will be subject to disciplinary measures.
9. CEED – MASSHA shall have a savings account with a commercial bank containing **three** signatories.

Principal signatory : - Chairperson

Other signatories : - Secretary

: -1 member

10. Any outlet of information about the group shall be only through the publicity secretary and no other person.
11. The office of the publicity secretary shall not communicate any information about the group except in consultation with the chairperson.
12. The tenure of office for CEED- MASSHA executive members is three years.
13. The tenure of office for any executive member is restricted to a maximum of two terms.

MEANS OF SOURCING FUNDS

On financial sustainability of the association, the following shall be some of the main sources of income:

- Contributions from schools
- Member subscription
- Donations from well wishers
- Entrepreneurship e.g
 - Printing and selling calendars, the calendars have to contain various development projects taking place in schools.
 - Running an Airtel money kiosk as an agent.